



FUNDING PROGRAM DESCRIPTION:

DUKE ENERGY SUMMER DISTINGUISHED VISITING FACULTY PROGRAM

The endowment provided by Duke Energy will result in an opportunity for the Charlotte Research Institute faculty to enhance their research productivity by bringing outstanding faculty to our campus for a summer of collaboration. General principles that have been approved by the Institute's Board for the expenditure of the Duke Energy funds are to:

- Support any and all of the recognized focus areas of the Charlotte Research Institute
- Emphasize commitments that support the development of human intellectual capital
- Support proposals based on strategic fit and program excellence rather than on any proportionate basis
- Emphasize the importance of synergistic projects, including those that offer financial, operational, or research leverage, or those that include beneficial collaboration with external parties
- Enable opportunistic action to support newly developed projects by balancing short- and long-term commitments and creating a flexible awards process
- Emphasize the importance of funding special initiatives rather than routine expenses
- Engage an active process of performance management and communication

This document describes the process by which the Fellowships will be awarded in accordance with the principles above.

Annually in September, the executive director will invite proposals for expenditure of funds in this program via the center directors. Any faculty member affiliated with one of the Institute's centers is eligible to prepare a proposal for consideration. The proposal should describe the work to be conducted by the visiting faculty and the leverage that will result, both programmatic and financial. Funds requested should be specified.¹ An occupancy plan for the visitor with appropriate office and laboratory facilities approved by the appropriate dean and center director should be included in the proposal. Proposals will be reviewed by the Institute's center directors, executive and associate directors. The executive director will, following consultation with all of the reviewers, make the award decisions.

Notification of awards will be made in early March so that the positions may be filled as soon thereafter as is appropriate. It is quite appropriate to use this program as leverage in a grant proposal so that the award is made only when the grant is funded. Department support should also be noted. A report of accomplishments and budget accounting will be due within a month of the end date of the collaboration period. Please use the attached templates for your proposal.

¹ Awards will not exceed \$15,000 and must be spent during the three (3) month period that begins with the arrival of the visiting faculty member.

BREAKDOWN OF FUNDING REQUEST:

WHO: Name of UNC Charlotte faculty member/center/department
Name and affiliation of proposed visitor/credentials

WHAT: Summary of the visitor’s ability to contribute to our programs and the potential to seed future collaboration. Brief summary of the work to be conducted by the visitor

WHERE: Lab & office space plan for visitor

WHEN: Proposed dates of visit

WHY: Describe the anticipated impact of the visitor on your program of research as well as the impact on the Charlotte Research Institute.

BUDGET:	Travel.....	\$X,XXX
	Lodging.....	\$X,XXX
	Other.....	<u>\$X,XXX</u>
	Total.....	\$X,XXX
	Grant Support.....	\$X,XXX
	Center/Dept. Contribution	<u>\$X,XXX</u>
	Amount requested of Charlotte Research Institute	\$X,XXX
	(up to \$20K/visiting faculty)	

US CITIZEN: Yes No

SOURCE OF FUNDS: Itemize other sources of funds



CHARLOTTE RESEARCH INSTITUTE

Vision

The Charlotte Research Institute will enhance the technology infrastructure of the Charlotte region by facilitating the development of intellectual capital through global collaboration with industry, academia and government to create a top-tier interdisciplinary technology research community.

Mission

The mission of the Charlotte Research Institute is to facilitate the development of applied technology by:

- Pursuing strategically planned and focused interdisciplinary research programs in collaboration with industry, academic and government sectors that will generate world recognized accomplishment.
- Advancing the development of human and intellectual capital by attracting and leveraging expertise and resources to enhance the research, academic and technology foundations of the region.



CHARLOTTE RESEARCH INSTITUTE

COVER SHEET - FUNDING PROGRAM REQUEST

FUNDING PROGRAM _____

EVENT TITLE _____

EVENT DATE _____ AMOUNT REQUESTED _____

CONTACT NAME _____ PHONE _____

DEPARTMENT _____

CENTER AFFILIATION _____

DETAILED PURPOSE OF REQUEST (PLEASE ATTACH ANY DOCUMENTATION AVAILABLE) _____

ANTICIPATED IMPACT OF PROJECT AND RELEVANCE TO CHARLOTTE RESEARCH INSTITUTE MISSION

BUDGET:	TRAVEL.....	\$X,XXX
	LODGING	\$X,XXX
	MEALS	\$X,XXX
	HONORARIUM (IF VISIT MORE THAN 2 DAYS)	\$X,XXX
	TOTAL:	\$X,XXX

	CENTER/DEPT CONTRIBUTION	\$X,XXX
	FUNDING LEVERAGE (IF APPLICABLE).....	\$X,XXX
	(DEPT, CENTER, AGENCY, ETC.)	
	AMOUNT REQUESTED OF CRI.....	\$X,XXX

PROPOSED ITINERARY (ATTACH DETAILED DAILY ITINERARY TO THIS DOCUMENT)

US CITIZEN: YES NO

APPROVALS:

SIGNATURE _____ DATE _____

DEPARTMENT CHAIR _____ DATE _____

DEAN _____ DATE _____

CENTER DIRECTOR _____ DATE _____

CHARLOTTE RESEARCH INSTITUTE _____ DATE _____

REPORT OF ACTIVITY/EVENT IS REQUIRED UPON COMPLETION OF PROJECT

FOR OFFICE USE ONLY:

REQUEST APPROVED

REQUEST DENIED

PAYMENT/INVOICES PROCESSED

FOLLOW-UP REPORT



CHARLOTTE RESEARCH INSTITUTE

FUNDING PROGRAM REQUEST

FOLLOW-UP DOCUMENT

FUNDING PROGRAM EVENT _____

WHEN _____

WHERE _____

WHY _____

RESULTS OF ACTIVITY (DESCRIBE BRIEF HIGHLIGHTS OF THE ACTIVITY IN TERMS OF CRI'S MISSION. PLEASE ATTACH ANY PUBLICATIONS, ETC.)

PROGRAM AGENDA/OTHER PERTINENT DOCUMENTATION (HIGHLIGHT SIGNIFICANT PRESENTATIONS, LECTURES, RESEARCH ACTIVITIES, ETC. PROVIDE ATTENDANCE NUMBERS WHEN APPROPRIATE) _____
